



## **Partner meeting in Västerås, Sweden**

*More Baltic Biogas Bus project*  
*13<sup>th</sup> December, 2013*

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**Friday, 13<sup>th</sup> December, 2013**

**Venue: VL head offices, Retortgatan 7 in Västerås**

**9:00 Start of partner meeting**

1. Administration (Lead Geert/Lennart):
  - Contract: waiting for signature MPK Rzeszów (deadline 2 December)
  - Activity/budget changes: in case MPK Rzeszów does not sign, we lose a partner and have to discuss how to rearrange their activities & budget
  - Preparation 1<sup>st</sup> payment claim: timesheets, invoices
2. Eco-drive workshop (Lead Biogas Öst):
  - Procuring partners Skyss, MTI and Kaunas explain status.
  - All partners discuss how they can help and learn from it.
  - Summing up activities until 31 December (period 1) and later.

**10:15- 10:30 Coffee break**

3. Hybrid biogas bus (Lead HOG Energi):
  - Procuring partners Skyss and VL explain status.
  - All partners discuss how they can help and learn from it.
  - Summing up activities until 31 December (period 1) and later.

**12:00-13:00 Lunch**



4. Biogas upgrading system (Lead MTI):
  - Procuring partner Rzeszów MPK and MTI explain status.  
(See also bullet one under point 1 on the agenda)
  - All partners discuss how they can help and learn from it.
  - Summing up activities until 31 December (period 1) and later.
  
5. Communication (Lead Biogas East):
  - Revised communication plan
  - Updated website, posters, brochures and fact sheets
  - All partners discuss how they can actively contribute
  - Summing up activities until 31 December (period 1) and later.

**15:00 End of partner meeting**